

Exhibitor's Application

TASTES OF THE GOULBURN



**Saturday
16th October 2010**

Time: 10am—4pm

**Station Street
Seymour**

Come and participate in Tastes of the Goulburn, our region's food & wine festival at Seymour Station Street on 16th October 2010. This festival allows winemakers, restaurateurs and producers to showcase and promote their uniqueness.

Come and celebrate all the good things in life, together with the era of Heritage Trains.

Held over the same weekend as the Seymour Racing Cup.

Tastes of the Goulburn

Tastes of the Goulburn provides visitors with local wines and produce and brings alive the era of heritage trains.

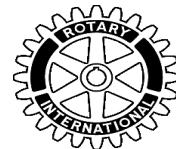
Visitors enjoy entertainment with regional offerings beside the historical Seymour Railway Station. Working with the Seymour Agricultural & Pastoral Society our region is provided with a festival with true community and local ownership. 'Tastes of the Goulburn' is moving from strength to strength by showcasing the region to local and Interstate visitors.

The links with other events in Seymour and Surrounds during the same weekend, such as the Seymour Racing Cup and art shows strengthen and vary the visitor's experience.

THANK YOU TO OUR MAJOR SUPPORTERS



Ben Hardman, M.P.



Tastes of the Goulburn web site
www.tastesofthegoulburn.org.au

Site Details

In 2010 Exhibitor sites will be in Station Street and the grass reserve area between Crawford & Henry Street. Exhibitors are encouraged to improve their site with good signage, brochures and displays.

Each site will be required to bring or hire from us a trestle table. You will also need to provide a white tablecloth or sheet. We are encouraging you to supply market umbrellas badged to promote any regional businesses as this adds to the ambience. Marquees will be used to provide adequate cover for exhibitors. Marquee hire is available or you may bring your own but weights must be used (not ground pegs) as your marquee could be positioned on paths or roadways.

Liquor Tasting and Sales

We will be selling a Tastes of the Goulburn tasting glass for \$15 or a \$5 tasting tag on last years glass. Each Winery will be required to hold a temporary limited liquor licence for the day; you will need to send a copy of this to us when applying for your site. (see attachment with the details you need to have on your temporary liquor licence application.)

Wineries are able to provide both wine tasting and sales per glass or bottle. **(Only TOTG glasses to be used for consumption of wines at this event)**

The number of Winery Exhibitors will be limited to guarantee a continued successful event. The participants from 2009 will have first option and will need to respond immediately to secure site booking.

Safety and Security

Volunteer members of the SES and the Seymour Service Clubs will be available to assist in public awareness and safety.

First Aid Service have been enlisted for the day. The organisers accept no responsibility for any loss or damage which may occur to persons or property at the *Tastes of the Goulburn*. Site holders must take all precautions relating to the security of their stock and cash

Stallholder Public Liability Insurance

Winery Exhibitors: Are to have an extension of their own public liability policy to cover their activities at the *Tastes of the Goulburn*. Your certificate of currency is to be available on site.

Art Craft, Produce and Food Exhibitors: Site fee includes stallholder public liability (exclusions do apply); if stallholders hold their own insurance, please provide a certificate of currency with the application.

Food Handlers and Health and Safety

Exhibitors are to comply with the Health and Safety Acts and local regulations. Exhibitors must:

- Hold and display a Registered Food Licence and a Victorian Food Handlers Certificate or obtain a Temporary Food Stall Permit (permit link www.mitchellshire.vic.gov.au).
- Portable fire extinguisher compulsory for those using cooking equipment
- Use of Gas - please be aware and follow the code of practice for the safe use of LPGas at Public Events and use certified gas products (check list will be forwarded to you) - see Energy Safe Victoria Web site :- www.esv.vic.gov.au/LinkClick.aspx?fileticket=3ntw0Lsaefg%3D&tabid=36&mid=1351
- Each site must have hand washing facilities: plastic basin / bucket with soap / disinfectant solution and hand towels. Water is available from the restrooms.

Set up

Site access will be from 7.30am . All vehicles must be parked away from Station Street by 9am for the advertised commencement of 10am. Advertised completion time is 4pm. Site exhibitors must be available until this time.

Media, Publicity & Web Site

Exhibitor's details will be included in the web site and media releases unless informed in writing for them to be excluded.



Contact:

GLENYS LEJINS

Ph/fax 03) 5792 3675 BH

Diann Schrapel

Ph 03)57921089 Fax 03) 5792 3606

Please return this Site Acceptance

by **31st August 2010**

to:-

Tastes of the Goulburn

PO Box 6 Seymour 3661



TOTG Exhibitor's Application

Copy this form prior to returning to use as a tax invoice
GST inclusive
Seymour A & P Society ABN 91 116 903 732



	Cost	Price
<input type="checkbox"/> Winery / Craft / Produce site	\$60	\$
<input type="checkbox"/> Restaurant (food site)	\$85	\$
<input type="checkbox"/> Chair hire	\$8	\$
<input type="checkbox"/> Trestle Table	\$12	\$
<input type="checkbox"/> Marquee hire	\$100	\$
<input type="checkbox"/> Use own 3m x 3m Marquee	\$NC	\$
<input type="checkbox"/> Web Site Link	\$30	\$
<input type="checkbox"/> Community Based Groups	NC	\$
<input type="checkbox"/> General Sponsor/ Donation	\$65 / insert your amount	\$
<input type="checkbox"/> Donated raffle prize		

Method of Payment Cheque / Money order or EFT
 Made out to Tastes of the Goulburn

Total: \$ _____
 GST inclusive

Direct EFT Tastes of the Goulburn BSB 803078 acct 17194
 (Business name stated in transfer details)

Business Name _____

Address _____

Contact person _____

Phone Business _____ Phone Mob _____

Phone AH _____ Email _____

Brief description of your business / products _____

- Produce sites - Is a temporary food stall permit required from Mitchell Shire (attach copy) Y / N
- Are you providing / using your own marquee Y / N
- Winery Sites - Temporary liquor licence copy (attached) Y / N
- Wineries: Permanent liquor licence number _____
- I require power Y / N (limited availability)
- I have public liability insurance (attached) Y / N
- My business can provide market size umbrellas Y / N Number available _____
- I can assist your community group with fundraising by donating to the "regional basket of produce" raffle
 Y / N Product: _____
- I wish to be contacted by the regional newspaper regarding direct supplement advertising Y / N

Your consent for listing in web sites and media releases will be assumed unless indicated in writing from you.

 Signature Printed name

I have read and understand the requirements of being an exhibitor at the *Tastes of the Goulburn*
PLEASE RETURN THIS FORM BY 31st AUGUST 2010

Temporary Limited Liquor Licence

Information required when your apply for your licence

Event Name **Tastes of the Goulburn**

Event description **Tastes of the Goulburn is a food & wine event in Seymour
Wine tasting (in souvenir tasting glass)
Liquor Sales - by glass or bottle**

Date of Event **Saturday 16th October 2010**

Times **9.30am - 5.00pm**

Estimated number of Patrons **2000 - 3000**

Venue **Seymour Railway Station / Station Street Seymour**

Venue description **Railway Station & marked out side event area of Station Street Seymour**

Cost **\$90.50**

Web site link for Appling for your temporary liquor licence -
[www.justice.vic.gov.au/wps/wcm/connect/justlib/DOJ+Internet/Home/Alcohol/apply+for+a+Liquor+Licence/
Temporary+Licence/](http://www.justice.vic.gov.au/wps/wcm/connect/justlib/DOJ+Internet/Home/Alcohol/apply+for+a+Liquor+Licence/Temporary+Licence/)

Events, festivals, Markets

Gas Safety Check List

This check list is for use by stall holders and authorised personnel.
 The check list should form part of the stall holders safety plan

Event Name

Stalls Holders Name

Stall Number

Mobile Catering Vehicle Compliance Number

Stall Holders Signature Date

Gas Safety	Yes	No	Action if No
Appliances			
Only certified appliances in use	<input type="checkbox"/>	<input type="checkbox"/>	_____
Service history available	<input type="checkbox"/>	<input type="checkbox"/>	_____
In good working condition	<input type="checkbox"/>	<input type="checkbox"/>	_____
Safety devices not tampered with	<input type="checkbox"/>	<input type="checkbox"/>	_____
Taps and knobs in good condition and marked	<input type="checkbox"/>	<input type="checkbox"/>	_____
Not on a combustible surface	<input type="checkbox"/>	<input type="checkbox"/>	_____
In a well vented location	<input type="checkbox"/>	<input type="checkbox"/>	_____
Clearances from LPGas cylinder	<input type="checkbox"/>	<input type="checkbox"/>	_____
External appliances not in an internal location	<input type="checkbox"/>	<input type="checkbox"/>	_____
Appliance pressure does not exceed 3 kPa	<input type="checkbox"/>	<input type="checkbox"/>	_____
Appliance number match appropriate supply cylinder	<input type="checkbox"/>	<input type="checkbox"/>	_____
Consumer piping acceptable	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hoses for appliance acceptable	<input type="checkbox"/>	<input type="checkbox"/>	_____
Regulators and hoses			
Regulators in good condition	<input type="checkbox"/>	<input type="checkbox"/>	_____
Regulator hose of approved material	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hoses in good condition	<input type="checkbox"/>	<input type="checkbox"/>	_____
Protected from accidental damage	<input type="checkbox"/>	<input type="checkbox"/>	_____
Hoses less than 3 m in length	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinders			
Cylinder within 10 year test date	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinder in good condition	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinder connections checked for leaks	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinders secured	<input type="checkbox"/>	<input type="checkbox"/>	_____
Located away from flammable materials and ignition source.	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinder not blocking exit or path of travel	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinder quantity not exceeded	<input type="checkbox"/>	<input type="checkbox"/>	_____
Cylinder size not exceeded	<input type="checkbox"/>	<input type="checkbox"/>	_____

This check sheet should be kept at stall for viewing by authority, or handed to event organiser if requested.

Authority name who viewed this form Date

This Sheet is available from the ESV web site www.esv.vic.gov.au